

Edison Subarea Advisory Board

May 2025 Meeting Packet

Edison Subarea Advisory Board

Meeting Minutes

Meeting Date: Wednesday, April 30, 2025

Time: 5:00 PM – 7:00 PM

Location: Edison Elementary School

Issued: May 28, 2025

1. Call to Order

The meeting was called to order at 5:00 pm, Wednesday, April 30, 2025 by the ESAB Chair, Bernie Alonzo.

2. Roll Call / Attendance

The following were present:

Edison Advisory Board: Bernie Alonzo, Chair, Darryl Kvistad, Scott Mangold, Tom Skinner, Vice Chair

Skagit County Planning and Development Services: Allen Rozema, Assistant Planning Director; Lavelle Pilon, Administrative Coordinator

Edison Subarea Operator: Don Erickson, Bayhill Wastewater Services

Edison Subarea Maintenance: Mike Tammen, Drain Doctor

3. Public Comment

Public: none

4. Approval of Agenda

Agenda for April 30 meeting. Moved to approve: Bernie Alonzo, second: Daryll Kvistad. Approved

5. Approval of Meeting Minutes

Minutes of the March 26, 2025 meeting. Moved to approve: Tom Skinner, second: Daryll Kvistad. Approved

Re: Future Agendas

Discussion regarding timelines for submitting agenda items with enough lead to be placed on the agenda, while close enough to the meeting time to accommodate new business.

Submittal by the 2nd Wednesday of the month was proposed so that the draft agenda may be published by the 3rd Wednesday of the month. No decision was made.

Scott asked about the use of the “Owl” video meeting recorder for our meetings. Use of this device would allow for the Board to consider adopting the use of video to capture our meetings for history and adopting “action minutes.” This has been described by our County representatives as a way to simplify the minutes process. The Owl is still in testing phase for our meetings.

6. Reports

Administrative Update – Bernie

The EAB Administrator, Greg Young, resigned effective March 31. The Skagit County Director of Planning and Development Service, Jack Moore, accepted his resignation on March 27, 2025.

Bernie explained an email exchange with the Dept. of Ecology (ECY) to calculate the ECY permit fees. The 2024 assessments were mistakenly submitted for the calculation when the 2025 assessments were required. The correct numbers were submitted to, reviewed by, and accepted by ECY. See April packet for the correspondence.

Skagit County Liaison(s) Update – Allen and Lavelle

Allen updated the Board regarding the 2026 Capital Facilities Planning required by the County. The Board should be prepared for this. He highlighted a few areas of consideration: Edison drainage capability especially in regard a malfunctioning tide gate, Climate change/Sea level rise, Life expectancy of our system. There is also a County Comprehensive Plan update this fall. It was also raised that wastewater treatment technology has vastly improved over the 20+ years we have operated. Kubota has developed a membrane bioreactor (MBR) system that may allow for direct discharge of our treated waste stream into surface water. It is described as 'plug and play'. This would require an NPDES permit, a higher level of permitting through ECY. The Tulalip and Swinomish communities both use the Kubota system.

Lavelle announced respondents to the RFQ for the UV system upgrade as Wilson Engineering and Gray & Osborne. Gray & Osborne was selected for the project due to having a shorter timeline to completion. The EAB should be prepared for cost overruns. The grant is not expected to cover all the work expected. It was also noted that the grant is federally funded. At present, it appears that the status of the grant will remain active.

Financial report was provided, see meeting April packet for detail.

Bernie noted that we have streamlined the approval of our payables through the County for a more rapid turnaround to payment. This is due to the county liaison being present at the meeting and able to act directly on the actions taken by the ESAB. Lavelle will continue to attend the ESAB monthly meetings to serve as the county liaison.

Payables were reviewed. Moved: Scott, second: Tom, approved, all

Operator Report – Don Erickson

Other than the need to report high ground water alarms to Ecology, the system is operating within parameters. See meeting April packet for detail.

Don also noted that the Main Tank needs pumping. Drain Doctor will assess and schedule pumping for summer when school is out. It appears the system is on a 2 year cycle for cleaning this tank.

In lieu of the recent changes with the ESAB, Don requested we review the emergency assistance communication 'tree' for when things go wrong with the system. Who is available, who is called, who responds, etc.

Maintenance Report – Mike Tammen

The repairs of the lift station near the Edison Café seem to be holding up fine and may be reducing inflow and infiltration based on observed daily flows. The north pump replacement is proceeding per plan.

Worn out power cables require replacement. There is not enough spare cable in good condition to shorten the existing cables.

Pump reports provided. Sampling data provided, see meeting agenda

7. Unfinished Business

The following aspects of Edison Subarea Advisory Board governing policies were discussed. No action was taken and will be continued to the next meeting.

- Adopting policies that govern the EAB internal affairs
 - Previously adopted governance policies 2024-1 through 4 (see packet)
 - Previously adopted simplified Robert's Rules of Order (see packet)
 - Previously adopted revised agenda structure to conform with Robert's Rules of Order (see this agenda as an example)
- Clarifying policies
 - What is a quorum
 - Working committees
 - Agenda and packet posting times
 - Meeting minutes type and format
 - Online meetings – does remote attendance by an Advisory Board member count as present for votes and discussions
 - County email addresses for EAB members
 - Open Public Meeting Training
 - Meeting packet distribution, minutes recording, and communications
 - Transition of Administrator's Responsibilities

8. New Business

The following items were on the agenda and were not discussed due to the lack of time. These items will be taken up at a future meeting.

- Agenda Development Process
 - Clarify timeline and responsibility for collecting agenda items
 - Proposal to establish a standard submission deadline
- Annual Assessments
 - Timeline for preparing and submitting 2025 assessments
 - Assign responsibilities

- Budget timeline
 - Schedule for updating assessments
 - Coordination with testing timing
- Newsletter to the Community
 - Request for volunteer to draft a community newsletter
 - Set a target date for review and distribution
- Emergency Communications
 - Emergency Contact List
 - Discussion of current emergency contact procedures
 - Review and update list of contacts for operational and communication needs
 - Who can authorize emergency actions/expenditures?

9. Announcements

- The May ESAB meeting will be held at the Teacher / Staff Room of the Edison Elementary School at 5:00 pm, Wednesday, May 28, 2025

10. Adjournment

Motion to adjourn. Moved: Bernie, second: Scott, approved, all
Meeting ends at 7:00 PM

Reports and Communications

Special Projects Update

EXHIBIT A
SCOPE OF WORK
SKAGIT COUNTY
EDISON CLEAN WATER DISTRICT
WASTEWATER UV DISINFECTION SYSTEM IMPROVEMENTS

This proposed Scope of Work and budget was developed for the predesign, design, and services during construction for the Wastewater UV Disinfection System Improvements for the Edison Clean Water District in Skagit County, Washington. The existing UV disinfection system has been experiencing performance issues in recent years and is approaching the end of its useful life, as identified in the *Edison Wastewater Capacity Plan*, completed in January 2024. Furthermore, since the completion of the *Edison Wastewater Capacity Plan*, it is our understanding that several infiltration/inflow (I/I) reduction measures have been implemented, and the design conditions for the wastewater treatment plant, including the UV disinfection system, will have to be reevaluated and updated.

PROPOSED SCOPE OF WORK

This proposal provides for the implementation of the Plan as previously described. More specifically, the work will include the following.

Task 1 – Project Management

Provide comprehensive project management for the project. This Task will include coordinating and managing the schedule and budget for the Consultant team. A project schedule will be developed and the City will be provided with monthly progress updates. This Task will also include coordination with other project stakeholders and regulatory agencies, as required.

Task 2 –Predesign Services

- A. Review Background Information – Review previous reports, Record Drawings, and other pertinent information. Much of this background information is on file in the Gray & Osborne, Inc., Seattle office.
- B. Provide Preliminary Design Analysis
 - 1. Design analyses to establish sizes/capacities/recommendations for the new UV disinfection system, including the following.
 - i. Review recent flow data.

- ii. Obtain and summarize UV transmittance data for the wastewater treatment plant (WWTP) effluent.
 - iii. Establish design criteria for the UV disinfection system.
- 2. Prepare a Predesign Report – Develop preliminary design criteria for the project. Incorporate preliminary site and facility layouts. Prepare a draft of the Report for County review. Meet with County and staff to review the Report. Address any review comments and prepare a Final Predesign Report. No work on design will proceed until the Predesign Report is approved by Skagit County.
- C. Conduct and complete quality assurance/quality control review of the Predesign Report.
- D. Attend Meetings and Site Visits – Attend virtual and in-person meetings with County staff during the predesign phase. Complete site visits to review existing conditions, and field verify utility locations and Record Drawings. The following meetings are anticipated.
 - 1. Project Kick-Off Meeting.
 - 2. Site visit to review existing facilities.
 - 3. Predesign Report Review Meeting.

Task 3 –Design Engineering Services

- A. Completion of WWTP UV Disinfection System Improvements Design – Completion of civil, mechanical, and electrical engineering design of the project. This Task includes completing the engineering analysis and calculations necessary to complete the design. This Task also includes preparation of detailed Plans, Specifications, and Cost Estimates to adequately describe the work for a Public Works Contractor. Gray & Osborne will provide the following services to complete this Task.
 - 1. Preparation of 60 Percent Plans, Specifications, and Cost Estimate – 60 Percent Plans, Specifications, and Construction Cost Estimates will be prepared for the project. Specifications will be prepared in CSI format and will include General Conditions and Contract forms. 60 Percent Plans, Specifications, and Cost Estimates will be submitted to the County for review and

comment. A meeting will be held with County staff to complete a facilitated review of the Plans and Specifications.

2. Preparation of 90 Percent Plans, Specifications, and Cost Estimate – 90 Percent Plans, Specifications, and Construction Cost Estimates will be prepared for the project. 90 Percent Plans, Specifications, and Cost Estimates will be submitted to the County for review and comment. A meeting will be held with County staff to review any comments.
 3. Preparation of Final Plans, Specifications, and Cost Estimate – Final Plans, Specifications, and Construction Cost Estimates will be prepared for the project. Plans and Specifications will be suitable for Public Works bid. Final Plans, Specifications, and Cost Estimates will be submitted to the County for regulatory approval (if required) and distribution to Contractors.
 4. Provide Permitting Assistance – Assist the County with applying for and obtaining the required Permits for the project. Permitting for this project should be minimal, if any. Permit application and review fees have not been included in this Scope of Work. It has been assumed that these will be paid directly by the County.
- B. Quality Assurance/Quality Control Review – Conduct quality assurance/quality control reviews of the 60 Percent, 90 Percent, and Final submittals for the project.
- C. Attend Meetings and Site Visits – Attend meetings with County staff during development of the Plans and Specifications to discuss project issues and review draft deliverables. Prepare meeting notes and provide review Comment Summary Sheets noting how each comment has been addressed. Complete site visits and meet with regulatory agencies as necessary, to coordinate the work. The following meetings have been assumed.
1. 60 Percent Design Review Meeting.
 2. 90 Percent Design Review Meeting.
- D. Provide Bid and Award Services – Assist the County with the bid and award process for the project, including advertisement of the project, distribution of Bid Documents, participate in a pre-bid walkthrough, respond to bidder inquiries, maintain a Plan Holders List, prepare and distribute Addenda, as necessary, attend the bid opening, prepare a Bid

Tabulation, review bid results and bidder qualifications, and prepare an Award for Recommendation Letter for the County.

Task 4 – Services during Construction

Services during construction will consist of the following Tasks.

- A. Conduct Preconstruction Conference.
- B. Review of submittals.
- C. Respond to Contractor’s Requests for Information (RFIs).
- D. Process Progress Payment Requests.
- E. Attend periodic Construction Progress Meetings.
- F. Prepare Change Orders (if any).
- G. Attend final inspection.
- H. Prepare Record Drawings.

BUDGET

Based on the aforementioned Scope of Work, the total estimated cost for engineering services is as shown in the attached Exhibit B.

DELIVERABLES

Deliverables will be provided in the following format.

- 1. Reports –electronic pdf files.
- 2. Plans and Specifications – electronic pdf files and five paper copies of Final Plans and Specifications.

PROJECT SCHEDULE

The anticipated project schedule is as follows.

Notice to Proceed	May 2025
Complete Predesign Services.....	August 2025
Complete Engineering Design	November 2025
Construct Project.....	December 2025 through April 2026

ASSUMPTIONS

1. It is assumed that field survey is not necessary for this project.
2. It is assumed that the County or a third-party provides construction inspection.

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

Skagit County - Edison Clean Water District Wastewater UV Disinfection System Improvements

Tasks	Principal Hours	Project Manager Hours	Project Engineer Hours	Electrical Engineer Hours	Structural Engineer Hours	AutoCAD Technician Hours
1 Project Management	6	16				
2 Predesign Services						
A. Review Background Information		4	8	2	1	
B. Preliminary Design Analysis		4	24	8	2	
C. Prepare Predesign Report						
D. Complete Quality Assurance/Quality Control Review	4	2	2	2	1	
E. Attend Meetings and Site Visits	2	8	8	4	4	
3 Design Engineering Services						
A. Completion of Designs						
A-1 Prepare 60 Percent Design Submittal	4	12	80	40	8	64
A-2 Prepare 90 Percent Design Submittal	2	4	20	16	4	32
A-3 Prepare Final Design Submittal	4	8	12	8	2	16
A-4 Permitting Assistance		4	2	2	2	
B. Quality Assurance/Quality Control Review	8	8	8	4	4	
C. Attend Meetings and Site Visits	2	8	8	4	4	
D. Provide Bid and Award Services		2	8	2	1	2
4 Services During Construction	2	16	48	12	2	16
Hour Estimate:	34	96	228	104	35	130
Fully Burdened Billing Rate Range:*	\$150 to \$245	\$140 to \$245	\$125 to \$195	\$115 to \$180	\$120 to \$220	\$65 to \$175
Estimated Fully Burdened Billing Rate:*	\$220	\$240	\$195	\$165	\$180	\$150
Fully Burdened Labor Cost:	\$7,480	\$23,040	\$44,460	\$17,160	\$6,300	\$19,500

Total Fully Burdened Labor Cost: \$ 117,940

Direct Non-Salary Cost:

Mileage & Expenses (Mileage @ current IRS rate) \$ 960

TOTAL ESTIMATED COST: \$ 118,900

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

Financial Report



Wastewater Services, LLC
11748 Sunrise Lane
Burlington, WA 98233
360-672-5378 bayhillwws@gmail.com

INVOICE

May 4, 2025

INVOICE NO. 2025-3

BILL TO:

Skagit County Permit and Planning
1800 Continental Place
Mount Vernon WA 98273

May 2025 Billing Summary

DESCRIPTION

Monthly Contractual Amount-May 2025	\$820.00
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#C 20250066

PL 6625

150.582.00.4110

Balance Due	\$820.00
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Thank You!



Wastewater Services, LLC
11748 Sunrise Lane
Burlington, WA 98233
360-672-5378 bayhillwws@gmail.com

INVOICE

May 16, 2025

INVOICE NO. 2025-4

BILL TO:
Skagit County Permit and Planning
1800 Continental Place
Mount Vernon WA 98273

May 2025 Billing Summary On-Call Services

DESCRIPTION

Collected ultraviolet transmittance measurements for the Edison UV replacement project.

1. Monday, May 19, 2025
2. Thursday, May 22, 2025
3. Sunday, May 25, 2025
4. Thursday, May 29, 2025

#C 20250066

PL 6625

150.582.00.4810

Balance Due \$400.00

Thank You!

INVOICE

Client No: SKA13

Please include Invoice # with payment

Client: SKAGIT COUNTY PLANNING & DEVELOPMENT
1800 CONTINENTAL PLACE
MOUNT VERNON, WA 98273Invoice #: **25-12815**

Date: May 21, 2025

Project: Edison LOSS: Planning

Date Received: May 01, 2025

Purchase Order:

Attn: Lavelle Pilon

Item	Lab Sample Number	Client Sample Number and Description	Type of Analysis	Turnaround	Extended Cost
1	26284.00	Site M (IN) - Edison WWTF	5 day BOD test	Standard	\$33.00
2	26284.00	Site M (IN) - Edison WWTF	Total Suspended Solids	Standard	\$14.00
3	26285.00	Site A (OUT) - Edison WWTF	5 day BOD test	Standard	\$33.00
4	26285.00	Site A (OUT) - Edison WWTF	Fecal Coliform by MTF in Water	Standard	\$30.00
5	26285.00	Site A (OUT) - Edison WWTF	Total Suspended Solids	Standard	\$14.00

Grand Total: \$124.00

Amount Paid: \$0.00

Amount Due (US Dollars): **\$124.00***Thank You for Your Business!*

Please Detach Here ^ and return this portion with your payment

Invoice #: **25-12815**Amount Due: **\$124.00** in USD

SKAGIT COUNTY PLANNING & DEVELOPMENT

1800 CONTINENTAL PLACE
MOUNT VERNON, WA 98273

SKA13

NEW Please Remit To:Eurofins Environment Testing Northwest, LLC
PO BOX 1451, Carol Stream, IL 60132-1451

If paying by ACH, send remittance to: CUS033AR@nsc.eurofinsus.com

OR you can pay online at:



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- Sewer Line Repair
- Video Pipeline Inspections
- Septic Inspections
- High Pressure Line Jetting
- Septic / Sewer Inspection

Page 1 of 1

DATE OF ORDER

4/28/25

CUSTOMER'S ORDER NO.	PHONE	E-MAIL	CELL	STARTING DATE
BILL TO				ORDER TAKEN BY
ADDRESS				TIME STARTED
CITY				TIME ENDED
JOB NAME & LOCATION				JOB PHONE
TECHNICIAN	TECHNICIAN ASSISTANT		OTHER	

DESCRIPTION OF WORK

Contract C-20200737 - May

PER UNIT

TOTAL

2833.00

TOTAL MATERIALS

TOTAL LABOR

SUB TOTAL

TAX

2833.00

DATE COMPLETED

WORK ORDERED BY

TOTAL AMOUNT \$

2833.00

FINANCE CHARGE OF 1.5 % NET 30 DAYS

☐ No one home☐ Total amount due
for above work or:☐ Total billing to
be mailed after
completion
of work

Signature

I hereby acknowledge the satisfactory completion of the above described work.

EDISON CONTRACT TRACKING

		PER YEAR		
Vendor	BAYHILL WASTEWATER	NOTES	BURLINGTON-EDISON	NOTES
Contract #	C20250066		C20250232	
Amendment #	N/A		N/A	
Contract End Date	March 1, 2026		May 1, 2028	
Vendor #	35287		20162	
GL Code	150.582.00.4110		150.582.00.4810	
	150.582.00.4810			
PO #	PL 6625		N/A	
Contract Amount	\$38,500.00	\$0.00	\$21,000.00	\$0.00
SPENT THRU 2024	\$0.00		\$0.00	
January	\$0.00	N/A	\$0.00	N/A
February	\$0.00	N/A	\$455.36	INV 2024000051 - 4th Quarter Billing 2024
March	\$820.00	INV 2025-1 Monthly Rate	\$0.00	N/A
April	\$820.00	INV 2025-2 Monthly Rate	\$0.00	N/A
May	\$1,220.00	Monthly Rate \$820 + Grant Services \$400	\$620.10	INV 2024000124 - Q1 Billing for 2025
June				
July				
August				
Septemebr				
October				
November				
December				
Spent to Date:	\$2,860	\$0.00	\$1,075	\$0.00
Remaining Balance:	\$35,640.00	\$0.00	\$19,924.54	\$0.00

EDGE ANALYTICAL		NOTES	THE DRAIN DOCTOR	NOTES	*GRANT FUNDED*
					GRAY & OSBORNE
C20230430		C20200737			
N/A		A20240272			N/A
September 30, 2026		December 31, 2025			April 30, 2026
35249		10947			C0382
150.582.00.4110		150.582.00.4110			150.582.01.4110
		150.582.00.4810			
N/A		N/A			PL
\$40,000.00	\$0.00	\$261,000.00	\$0.00		\$118,900.00
\$1,793.00		\$187,179.92			\$0.00
\$120.00	Monthly WWTF Rate	\$3,043.30	Monthly Rate \$2,833 + Tarp Repair \$210.30		\$0.00
\$927.00	WWTF \$119 + FSC \$808	\$2,833.00	INV 43278 - Monthly Rate \$2,833		\$0.00
\$121.00	Monthly WWTF Rate	\$3,235.00	Monthly Rate \$2,833 + Repair \$267 + Locate \$135		\$0.00
\$124.00	Monthly WWTF Rate	\$3,617.25	Monthly Rate \$2,833 + Repair \$784.25		\$0.00
\$124.00	Monthly WWTF Rate	\$2,833.00	INV 43571 - Monthly Rate \$2,833		\$0.00
\$3,209.00	\$0.00	\$202,741.47	\$0.00		\$0.00
\$36,791.00	\$0.00	\$58,258.53	\$0.00		\$118,900.00

PER YEAR	*SINGLE PURCHASE*			
DAHL ELECTRIC	PUMP TECH	CITY OF BURLINGTON	RAVENHEAD	TOTAL AWARDS
C20230104	C20250103	C20200272	C20230500	
N/A	N/A	N/A	N/A	
December 31, 2025	September 1, 2025	February 28, 2025	October 31, 2026	
10841	12778	10527	C0381	
150.582.00.4110	150.582.00.6410	150.582.00.4110	150.582.00.4110	
N/A	N/A	EXPIRED	CANCELLED	
\$15,000.00	\$30,000.00	\$45,000.00	\$14,600.00	\$584,000.00
\$0.00	\$0.00	\$28,969.49	\$0.00	\$217,942.41
\$0.00	\$0.00	\$723.96	\$975.00	\$4,862.26
\$0.00	\$0.00	\$873.51	\$975.00	\$6,063.87
\$0.00	\$0.00	\$692.34	\$975.00	\$5,843.34
\$0.00	\$0.00	\$0.00	\$0.00	\$4,561.25
\$0.00	\$0.00	\$0.00	\$0.00	\$4,797.10
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
\$0.00		\$31,259.30	\$2,925.00	\$244,070.23
\$15,000.00		\$13,740.70	\$11,675.00	\$339,929.77

GL787

Edison Rev and Exp vs Budget

Report Format 012

Period 4 ending April 30, 2025Transaction status 1
Rounding to Whole Dollars

Fnd 150 EDISON CLEAN WTR DIST. SUBA Dpt 0082 EDISON CLEAN WTR DIST. SUBA

		Current Actuals	YTD Actual	2025 BUDGET	Amount Available	Percent Available
Div 000	EDISON CLEAN WTR DIST. SUBAREA					
Typ 003	REVENUES					
150 382001870	ECWDS OPERATING ASSES	46,024-	46,024-	115,000-	68,976-	60.0
150 382006111	ECWDS INVESTMENT INTE	3,558-	3,558-	12,000-	8,442-	70.4
		-----	-----	-----	-----	-----
Typ 003	REVENUES	49,582-	49,582-	127,000-	77,418-	61.0
Typ 005	EXPENDITURES					
150 582001100	ECWDS SALARIES AND WA	1,452	1,452	7,898	6,446	81.6
150 582002100	ECWDS SOCIAL SECURITY	88	88	604	516	85.5
150 582002200	ECWDS RETIREMENT	108	108	719	611	85.0
150 582002300	ECWDS LABOR AND INDUS	4	4	20	16	78.0
150 582002400	ECWDS MEDICAL	347	347	1,792	1,445	80.6
150 582002900	ECWDS UNEMPLOYMENT CO	15	15	89	75	83.7
150 582003510	ECWDS SMALL TOOLS & M			5,000	5,000	100.0
150 582004110	ECWDS PROFESSIONAL SE	15,337	15,337	40,000	24,663	61.7
150 582004128	ECWDS PROF SVCS - OTH	39	39		39-	
150 582004810	ECWDS REPAIRS AND MAI	402	402	10,000	9,598	96.0
150 582004910	ECWDS MISCELLANEOUS			5,000	5,000	100.0
150 582006410	ECWDS EQUIPMENT > \$5,			30,000	30,000	100.0
		-----	-----	-----	-----	-----
Typ 005	EXPENDITURES	17,793	17,793	101,122	83,329	82.4

Period 4 ending April 30, 2025

Transaction status 1
Rounding to Whole Dollars

Fnd 150 EDISON CLEAN WTR DIST. SUBA Dpt 0082 EDISON CLEAN WTR DIST. SUBA

		Current	YTD	2025	Amount	Percent
		Actuals	Actual	BUDGET	Available	Available
Div 001	PUGET SOUND ACTION AGENDA					
Typ 003	REVENUES					
150 382016612	PSAA EPA-PUGET SOUND	30-	30-	181,180-	181,150-	100.0
		-----	-----	-----	-----	-----
Typ 003	REVENUES	30-	30-	181,180-	181,150-	100.0
Typ 005	EXPENDITURES					
150 582011100	PSAA SALARIES AND WAG	476	476	3,000	2,524	84.1
150 582012100	PSAA SOCIAL SECURITY	32	32		32-	
150 582012200	PSAA RETIREMENT	39	39		39-	
150 582012300	PSAA LABOR AND INDUST	1	1		1-	
150 582012400	PSAA MEDICAL	114	114		114-	
150 582012900	PSAA UNEMPLOYMENT COM	5	5	6	1	22.3
150 582014110	PSAA PROFESSIONAL SER			110,000	110,000	100.0
150 582014310	PSAA TRAVEL			174	174	100.0
150 582014430	PSAA LEGAL PUBLICATIO	221	221		221-	
150 582016410	PSAA EQUIPMENT > \$5,0			68,000	68,000	100.0
		-----	-----	-----	-----	-----
Typ 005	EXPENDITURES	886	886	181,180	180,294	99.5
		-----	-----	-----	-----	-----
Fnd 150	EDISON CLEAN WTR DIST. SUBAREA	30,934-	30,934-	25,878-	5,056	19.5-
		-----	-----	-----	-----	-----
Report Final Totals		30,934-	30,934-	25,878-	5,056	19.5-
		=====	=====	=====	=====	=====

GL789

Transaction Detail Report - Actuals

Status 1

For Date Range 01/01/2025 to 04/30/2025

SS	Ident	Batch	Sheet	Seq	Stat	Per	Date	Description	Trans Amount	Bal Forward
PA 8064	S R	PRL 109078	55	1	3	3	03/15/25	ROZEMA, ALLEN	59.11	
PA 8108	S R	PRL 109205	56	1	3	3	03/31/25	PILON, LAVELLE	237.52	
		Period	Total	03					296.63	1214.89
PA 8108	S R	PRL 109468	70	1	2	4	04/30/25	PILON, LAVELLE	237.52	
		Period	Total	04					237.52	1452.41
150 582002100 ECWDS SOCIAL SECURITY										0.00
PA	S R	PRL 108685	80000	2756	3	1	01/24/25	ECWDS SOCIAL SECURITY	4.37	
		Period	Total	01					4.37	4.37
PA	S R	PRL 108809	80000	2822	3	2	02/10/25	ECWDS SOCIAL SECURITY	8.42	
PA	S R	PRL 108921	80000	2537	3	2	02/25/25	ECWDS SOCIAL SECURITY	41.99	
		Period	Total	02					50.41	54.78
PA	S R	PRL 109047	80000	2760	3	3	03/10/25	ECWDS SOCIAL SECURITY	12.15	
PA	S R	PRL 109169	80000	2709	3	3	03/25/25	ECWDS SOCIAL SECURITY	4.42	
		Period	Total	03					16.57	71.35
PA	S R	PRL 109292	80000	2853	3	4	04/10/25	ECWDS SOCIAL SECURITY	16.36	
		Period	Total	04					16.36	87.71
150 582002200 ECWDS RETIREMENT										0.00
PA	S R	PRL 108685	80000	2757	3	1	01/24/25	ECWDS RETIREMENT	5.40	
		Period	Total	01					5.40	5.40
PA	S R	PRL 108809	80000	2823	3	2	02/10/25	ECWDS RETIREMENT	10.39	
PA	S R	PRL 108921	80000	2538	3	2	02/25/25	ECWDS RETIREMENT	51.19	
		Period	Total	02					61.58	66.98
PA	S R	PRL 109047	80000	2761	3	3	03/10/25	ECWDS RETIREMENT	15.10	
PA	S R	PRL 109169	80000	2710	3	3	03/25/25	ECWDS RETIREMENT	5.37	
		Period	Total	03					20.47	87.45
PA	S R	PRL 109292	80000	2854	3	4	04/10/25	ECWDS RETIREMENT	20.26	
		Period	Total	04					20.26	107.71
150 582002300 ECWDS LABOR AND INDUSTRIES										0.00
PA	S R	PRL 108685	80000	2758	3	1	01/24/25	ECWDS LABOR AND INDUSTRIES	0.27	
		Period	Total	01					0.27	0.27
PA	S R	PRL 108809	80000	2824	3	2	02/10/25	ECWDS LABOR AND INDUSTRIES	0.46	
PA	S R	PRL 108921	80000	2539	3	2	02/25/25	ECWDS LABOR AND INDUSTRIES	1.56	
		Period	Total	02					2.02	2.29
PA	S R	PRL 109047	80000	2762	3	3	03/10/25	ECWDS LABOR AND INDUSTRIES	0.80	
PA	S R	PRL 109169	80000	2711	3	3	03/25/25	ECWDS LABOR AND INDUSTRIES	0.14	
		Period	Total	03					0.94	3.23
PA	S R	PRL 109292	80000	2855	3	4	04/10/25	ECWDS LABOR AND INDUSTRIES	1.18	
		Period	Total	04					1.18	4.41

GL789

Transaction Detail Report - Actuals

Status 1

For Date Range 01/01/2025 to 04/30/2025

SS	Ident	Batch	Sheet	Seq	Stat	Per	Date	Description	Trans Amount	Bal Forward
150 582002400 ECWDS MEDICAL										0.00
PA	S R	PRL	108685	80000	2759	3	1 01/24/25	ECWDS MEDICAL	41.31	
			Period	Total	01				41.31	41.31
PA	S R	PRL	108809	80000	2825	3	2 02/10/25	ECWDS MEDICAL	36.40	
PA	S R	PRL	108921	80000	2540	3	2 02/25/25	ECWDS MEDICAL	118.11	
			Period	Total	02				154.51	195.82
PA	S R	PRL	109047	80000	2763	3	3 03/10/25	ECWDS MEDICAL	63.52	
PA	S R	PRL	109169	80000	2712	3	3 03/25/25	ECWDS MEDICAL	10.46	
			Period	Total	03				73.98	269.80
PA	S R	PRL	109292	80000	2856	3	4 04/10/25	ECWDS MEDICAL	77.44	
			Period	Total	04				77.44	347.24
150 582002900 ECWDS UNEMPLOYMENT COMPENSATIO										0.00
PA	S R	PRL	108685	80000	2760	3	1 01/24/25	ECWDS UNEMPLOYMENT COMPENSATIO	0.75	
			Period	Total	01				0.75	0.75
PA	S R	PRL	108809	80000	2826	3	2 02/10/25	ECWDS UNEMPLOYMENT COMPENSATIO	1.25	
PA	S R	PRL	108921	80000	2541	3	2 02/25/25	ECWDS UNEMPLOYMENT COMPENSATIO	7.09	
			Period	Total	02				8.34	9.09
PA	S R	PRL	109047	80000	2764	3	3 03/10/25	ECWDS UNEMPLOYMENT COMPENSATIO	2.09	
PA	S R	PRL	109169	80000	2713	3	3 03/25/25	ECWDS UNEMPLOYMENT COMPENSATIO	0.52	
			Period	Total	03				2.61	11.70
PA	S R	PRL	109292	80000	2857	3	4 04/10/25	ECWDS UNEMPLOYMENT COMPENSATIO	2.80	
			Period	Total	04				2.80	14.50
150 582004110 ECWDS PROFESSIONAL SERVICES										0.00
AP	594749	C0381	RAVENHEAD M A/P	153398	4	1	3	1 01/22/25 RAVENHEADMUN C20230500	975.00	
AP	594978	10947	THE DRAIN D A/P	153398	6	1	3	1 01/22/25 DRAIN DOCTOR C20200737 - A2024	2833.00	
			Period	Total	01				3808.00	3808.00
GL 025941			IGT	102594	1	1	3	2 02/18/25 Correct GL to use for INV	723.96	
GL 025941			IGT	102594	1	2	3	2 02/18/25 Correct GL to use for INV	120.00	
			Period	Total	02				843.96	4651.96
AP	597065	20162	BURLINGTON A/P	153905	2	1	3	3 03/07/25 BURLINGTON C20220559 Edison Su	455.36	
AP	597080	10527	CITY OF BUR A/P	153905	3	1	3	3 03/07/25 BURL CITY C20200272 Edison Sub	873.51	
AP	597120	11061	EDGE ANALYT A/P	153905	4	1	3	3 03/07/25 EDGEANALYTIC C20230430 SKA13	808.00	
AP	597120	11061	EDGE ANALYT A/P	153905	5	1	3	3 03/07/25 EDGEANALYTIC C20230430 SKA13	119.00	
AP	597143	C0381	RAVENHEAD M A/P	153905	6	1	3	3 03/07/25 RAVENHEADMUN C20230500	975.00	
AP	597334	10947	THE DRAIN D A/P	153905	7	1	3	3 03/07/25 DRAIN DOCTOR C20200737 A202402	2833.00	
			Period	Total	03				6063.87	10715.83
AP	598572	10527	CITY OF BUR A/P	154197	1	1	3	4 04/01/25 BURL CITY C20200272 - Edison	692.34	
AP	598615	11061	EDGE ANALYT A/P	154197	2	1	3	4 04/01/25 EDGEANALYTIC C20230430 SKA13	121.00	
AP	598844	10947	THE DRAIN D A/P	154197	4	1	3	4 04/01/25 DRAIN DOCTOR C20200737 A202402	2833.00	
AP	599275	C0381	RAVENHEAD M A/P	154385	1	1	3	4 04/16/25 RAVENHEADMUN C20230500 Final P	975.00	

GL789

Transaction Detail Report - Actuals

Status 1

For Date Range 01/01/2025 to 04/30/2025

SS	-----	Ident	-----	Batch	Sheet	Seq	Stat	Per	Date	-----	Description	-----	Trans Amount	Bal Forward
				Period	Total	04							4621.34	15337.17
150	582004128	ECWDS PROF SVCS - OTHER												0.00
GL	023141			INI	102314	1	429	3	1	01/01/25	SymPro Inv # 15000 Earnings Al		10.06	
				Period	Total	01							10.06	10.06
GL	025511			INI	102551	1	391	3	2	02/01/25	SymPro Inv # 15000 Earnings Al		10.09	
				Period	Total	02							10.09	20.15
GL	027181			INI	102718	1	399	3	3	03/01/25	SymPro Inv # 15000 Earnings Al		9.15	
				Period	Total	03							9.15	29.30
GL	029901			INI	102990	1	447	3	4	04/01/25	SymPro Inv # 15000 Earnings Al		10.17	
				Period	Total	04							10.17	39.47
150	582004810	ECWDS REPAIRS AND MAINTENANCE												0.00
AP	594691	10527	CITY OF BUR A/P	153398	2	1	3	1	01/22/25	BURL CITY C20200272		723.96		
AP	594720	11061	EDGE ANALYT A/P	153398	3	1	3	1	01/22/25	EDGEANALYTIC C20230430		120.00		
AP	594978	10947	THE DRAIN D A/P	153398	5	1	3	1	01/22/25	DRAIN DOCTOR C20200737-A202402		210.30		
				Period	Total	01							1054.26	1054.26
GL	025341			IGT	102534	1	42	3	2	02/14/25	reverse 2024 accruals		210.30-	
GL	025941			IGT	102594	1	3	3	2	02/18/25	Wrong GL to use for INV		723.96-	
GL	025941			IGT	102594	1	4	3	2	02/18/25	Wrong GL to use for INV		120.00-	
				Period	Total	02							1054.26-	0.00
AP	598844	10947	THE DRAIN D A/P	154197	3	1	3	4	04/01/25	DRAIN DOCTOR C20200737 A202402		267.00		
AP	598844	10947	THE DRAIN D A/P	154197	5	1	3	4	04/01/25	DRAIN DOCTOR C20200737 A202402		135.00		
				Period	Total	04							402.00	402.00
150	582004910	ECWDS MISCELLANEOUS												0.00
AP	594992	13596	UTILITIES U A/P	153398	7	1	3	1	01/22/25	UTILITIES U Edison Subarea		1.32		
				Period	Total	01							1.32	1.32
GL	025341			IGT	102534	1	43	3	2	02/14/25	reverse 2024 accruals		1.32-	
				Period	Total	02							1.32-	0.00
Total Debits :				19,463.48	Total Credits :				51,283.35-					

Operator's Report



Wastewater Services, LLC

April 30, 2025

Edison WWTF Operators Report

April 1st, collected monthly samples for lab analysis, the flow was 5892 gallons, and the return rate was 8.3:1. The recirculating tank pH was 6.5, and effluent pH was 6.4. I inspected the site, was unable to see any ponding on the gravel filters by sight or smell and could hear the recirculating gravel filter pumps cycle. A visual inspection of the recirculating ball valve was found to be functioning correctly, and the facility is clean and well kept.

April 15th, the lab analysis showed a fecal count of <1.8 MPN/100ml and a 98% reduction in TSS and an 83% reduction in BOD. All were found to be within the expected range.

April 28th, cleaned the UV lamps, recirculating ball valve and a visual inspection of both appeared to be functioning correctly. The flow was 6252 gallons, and the return rate was 7.8:1, I was unable to observe any ponding on the gravel filters by sight or smell and could hear the recirculating gravel filter pumps cycle. I checked the solids level in the secondary settling tank and found .75' and .50', last cleaned on 4/7/25 by the maintenance contractor.

Sincerely,

Don Erickson

WWTP Operator
360-672-5378

May 21, 2025

Page 1 of 1

Lavelle Pilon
Skagit County Planning & Development
1800 Continental Place
Mount Vernon, WA 98273

RE: 25-12815 - Edison LOSS: Planning

Dear Lavelle Pilon,

Your project: Edison LOSS: Planning, was received on Thursday May 01, 2025.

All samples were analyzed within the accepted holding times, were received in an acceptable condition and were appropriately preserved, stored and analyzed according to approved analytical protocols, unless noted in the data or QC reports. The quality control data was within laboratory acceptance limits, unless specified in the data or QC reports.

If you have questions phone us at 800 755-9295.

Respectfully



Lawrence J Henderson, PhD
Director of Laboratories, Vice President

Enclosures: Data Report
QC Reports
Chain of Custody

25-12815

26284 - 26285

Page ____ of ____

Chain of Custody / Analysis Request

(Please complete all applicable shaded sections)

Report to: Skagit County Planning & Development	Bill to: SKA13	For Lab Use Only Ref #
Ship Address: 1800 Continental PL	Address: 1800 Continental PL	
City: MOUNT VERNON St: WA Zip: 98273	City: MOUNT VERNON St: WA Zip: 98273	Check Regulatory Program <input type="checkbox"/> Safe Drinking Water Act <input type="checkbox"/> Clean Water Act <input type="checkbox"/> RCRA / CERCLA <input type="checkbox"/> Other
Attn: Lavelle Pilon	Phone: 360-416-1335 FAX: N/A	
Phone: 360-416-1338 FAX: N/A	P.O.#: Attn: Lavelle Pilon	
Email: lpilon@co.skagit.wa.us; bayhillwws@gmail.com		
Project Edison LOSS: Planning		



Man Lab (800-755-9295)
1620 South Walnut St. Burlington, WA 98233
Microbiology (360-715-1212)
805 W. Orchard Dr. Suite 4 Bellingham, WA 98225
Wilsonville Lab (503-682-7802)
9725 SW Commerce Cir. Ste A2 Wilsonville, OR 97070
Corvallis Lab (541-753-4946)
1100 NE Circle Blvd, Ste 130, Corvallis, OR 97330
Bend Lab (541-639-8425)
20332 Empire Ave Ste F4, Bend, OR 97703

1. Use one line per sample Location.
2. Be specific in analysis requests.
3. List each metal individually
4. Check off analyses to be performed for each sample Location.
5. Enter number of containers.
6. (**NEW**) Report to __ MDL or __ PQL (**NEW**)

Analyses Requested

Turn Around Time Required

- ☐ Standard
☐ Half-time (50% surcharge)
☐ Quickest (100% surcharge) Phone Call Req.
☐ Emergency (Phone Call Req.)

Field ID	Location	Grab/Comp.	Sample Matrix*	Date	Time	BOD (ONLY)	SM9222D Fecal (Membrane Filter)	TSS						Number of Containers	Special Instructions Conditions on Receipt
1	Site M (IN)	G	WW	5/1/25	7:15	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2	Site A (OUT)	G	WW	5/1/25	7:10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
3						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
6						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
7						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
8						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
9						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

**Are there known hazardous or dangerous wastes in these samples? YES / NO If YES, indicate type on reverse of this form; samples may be returned to you.

Total Containers

Sampled by: DON ERICKSON Phone: 360 672 5378 FAX: N/A

Email: BAYHILLWWS@GMAIL.COM

Sample Receipt Request (Must include FAX or Email) ☐

* W - water SW - surface water WW - waste water SL - salt water
 DW - drinking water ST - storm water S - soil OL - oil

Other:

**Relinquished by	Date	Time	Received by	Date	Time
<u>[Signature]</u>	<u>5/1/25</u>	<u>8:24</u>	<u>MUC (WI) P001</u>	<u>5.1.25</u>	<u>0828</u>

Custody seals intact

Sample temp 13.9 C° satisfactory

Samples received intact

Chain of custody & labels agree

Yes	No	N/A
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Data Report

Client Name: Skagit County Planning & Development
1800 Continental Place
Mount Vernon, WA 98273

Reference Number: **25-12815**
Project: Edison LOSS: Planning

Report Date: 5/21/25

Date Received: 5/1/25
Approved by: anp,bj,mlh
Authorized by:



Lawrence J Henderson, PhD
Director of Laboratories, Vice President

Sample Description: Site M (IN) Edison WWTF								Matrix WW	Sample Date: 5/1/25 7:15 am			
Lab Number: 26284				Sample Comment:				Collected By: Don Erickson				
CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment

E-10162	TOTAL SUSPENDED SOLIDS	66	2		mg/L	1.0	I-3765-85	a	5/13/25	ERM	TSS_250506	
E-10106	5-Day BOD Test	12.5	1.0		mg/L	1.0	SM5210 B/BOD	a	5/6/25	ATH	BOD_250501	

Sample Description: Site A (OUT) Edison WWTF								Matrix WW	Sample Date: 5/1/25 7:10 am			
Lab Number: 26285		Sample Comment:						Collected By: Don Erickson				
CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment

E-10162	TOTAL SUSPENDED SOLIDS	6	2		mg/L	1.0	I-3765-85	a	5/13/25	ERM	TSS_250506	
E-10106	5-Day BOD Test	2.3	1.0		mg/L	1.0	SM5210 B/BOD	a	5/6/25	ATH	BOD_250501	
E-14551	FECAL COLIFORM	2.0	1.8		MPN/100mL	1.0	SM9221 E/MTF	b	5/6/25	JLN	MTF_250501	

Notes:

ND = Not detected above the listed practical quantitation limit (PQL) or not above the Method Detection Limit (MDL), if requested.
PQL = Practical Quantitation Limit is the lowest level that can be achieved within specified limits of precision and accuracy during routine laboratory operating conditions.
D.F. = Dilution Factor

If you have any questions concerning this report contact us at the above phone number.

Form: cRslt_2.rpt



SAMPLE INDEPENDENT QUALITY CONTROL REPORT

Reference Number: **25-12815**

Report Date: 05/21/25

Batch	Analyte	Result	True Value	Units	Method	% Recovery	Limits*	QC Qualifier	QC Type	Comment
Method Blank										
BOD_250501	0 5-Day BOD Test	0.1		mg/L	SM5210 B	0-0		MB		
TSS_250506	0 TOTAL SUSPENDED SOLIDS	ND		mg/L	I-3765-85	0-2		MB		
	1 TOTAL SUSPENDED SOLIDS	ND		mg/L	I-3765-85	0-2		MB		
	2 TOTAL SUSPENDED SOLIDS	ND		mg/L	I-3765-85	0-2		MB		
Quality Control Sample										
BOD_250501	0 5-Day BOD Test	171	198	mg/L	SM5210 B	86	85-115	QCS		
TSS_250506	0 TOTAL SUSPENDED SOLIDS	500	500	mg/L	I-3765-85	100	80-120	QCS		
	0 TOTAL SUSPENDED SOLIDS	520	500	mg/L	I-3765-85	104	80-120	QCS		

*Notation:

% Recovery = (Result of Analysis)/(True Value) * 100

NA = Indicates % Recovery could not be calculated.

Limits are intended for water matrices only. These criteria are for guidance only when reported with soils/solids.

FORM: QCIndependent4.rpt

SAMPLE DEPENDENT
QUALITY CONTROL REPORTDuplicate, Matrix Spike/Matrix Spike Duplicate
and Confirmation Result ReportReference Number: **25-12815**

Report Date: 5/21/2025

Duplicate

Batch/CAS	Sample	Analyte	Result	Duplicate Result	Units	%RPD	Limits	QC Qualifier	Comments
BOD_250501									
E-10106	26349	5-Day BOD Test	198	191	mg/L	3.6	0-20		
MTF_250501									
E-14551	26285	FECAL COLIFORM	2.0	4.0	MPN/100mL	66.7	0-188		
TSS_250506									
E-10162	25729	TOTAL SUSPENDED SOLIDS	410	385	mg/L	6.3	0-5	INH	
E-10162	26349	TOTAL SUSPENDED SOLIDS	27	33	mg/L	20.0	0-5	INH	
E-10162	26350	TOTAL SUSPENDED SOLIDS	3010	3030	mg/L	0.7	0-5		

%RPD = Relative Percent Difference

NA = Indicates %RPD could not be calculated

Matrix Spike (MS)/Matrix Spike Duplicate (MSD) analyses are used to determine the accuracy (MS) and precision (MSD) of an analytical method in a given sample matrix. Therefore, the usefulness of this report is limited to samples of similar matrices analyzed in the same analytical batch.

Only Duplicate sample with detections are listed in this report

Limits are intended for water matrices only. These criteria are for guidance only when reported with soils/solids.

FORM: QC Dependent_Port.rpt



Qualifier Definitions

Reference Number: 25-12815

Report Date: 05/21/25

Qualifier	Definition
INH	The sample was non-homogeneous

Note: Some qualifier definitions found on this page may pertain to results or QC data which are not printed with this report.



Prep Method Definitions

Reference Number: 25-12815

Report Date: 05/21/25

Prep Method	Definition
BOD	Set BOD5
MTF	Multiple Tube Fermentation

Maintenance Update



Bernie Alonzo <bernie.alonzo@gmail.com>

Edison Sub Area

2 messages

tamman@wavecable.com <tamman@wavecable.com>

Fri, May 16, 2025 at 10:02 AM

To: "Lavelle E. Pilon" <lpilon@co.skagit.wa.us>, Don <bayhillwws@gmail.com>, scott@breadfarm.com, bernie.alonzo@gmail.com

The Drain Doctor has been asked to replace the north pump at the town lift station. This pump is currently being stored in the Edison bus barn and is part of the town's parts inventory.

We shall pick-up the pump and attach the slide rail system. An excavator shall be used to remove and replace the pump. Estimated time, shop to shop, is 6 to 7 hours. The old pump shall be sanitized and stored at The Drain Doctor's shop unless directed otherwise.

Our crew will be standing by until Dahl's Electric has completed the re-wire and we have tested the pump.

The estimated cost for labor and misc material is \$2050.00.

Please let me know if you have any questions.

Mike

The Drain Doctor

Lavelle E. Pilon <lpilon@co.skagit.wa.us>

Mon, May 19, 2025 at 9:33 AM

To: "tamman@wavecable.com" <tamman@wavecable.com>, Don <bayhillwws@gmail.com>, "scott@breadfarm.com" <scott@breadfarm.com>, "bernie.alonzo@gmail.com" <bernie.alonzo@gmail.com>

Good morning,

Thank you for the breakdown below. Invoicing for this specific work will need to be invoiced separately from your Monthly Contractual amount. Once the old pump has been sanitized, please store in the Edison Bus Barn.

I hope you had a great weekend!

Thanks,

Lavelle Pilon | Administrative Coordinator

Skagit County Planning and Development Services

1800 Continental Place

Mount Vernon, WA 98273

Direct: 360-416-1338 | Main: 360-416-1320

2701 Hewitt Ave
Everett, WA 98201-3739

425-259-3124

accounting@dmhic.com

Estimate

Date	Estimate #
4/23/2025	6042

Name / Address
The Drain Doctors

Ship To

P.O. No.	FOB	Project
		54337

Item	Description	Qty	Rate	Total
AC REBUILD Ma...	FLYGT 1.7HP, 1640RPM, 230/460V, PUMP Dismantle Clean Parts Test & Inspect Core Loss Test Rewind Stator Dip & Bake Metalize & Machine ODE Bearing Housing Replace Bearings: 6203, 6204 Flygt Rebuild Kit - Includes Mechanical Seals Assemble Test & Paint		4,550.00	4,550.00T
	SALES TAX (SHIP TO: EVERETT RTA-3105)		9.90%	450.45
Total				\$5,000.45

Edison Sub-Area
Commercial Site Water Meter Readings

Date: 5-5-25
Technicians: J-J

Business Name	Site#	Meter Reading	Cubic Ft Used
<u>Edison Cafe</u>	<u>20</u>	<u>179.59</u>	<u> </u>
<u>Longhorn Saloon</u>	<u>30</u>	<u>1631.92</u>	<u> </u>
<u>The Bread Farm</u>	<u>31</u>	<u>1417.15</u>	<u> </u>
<u>Tweets</u>	<u>32 North</u>	<u>493.88</u>	<u> </u>
	<u>South</u>	<u>52.14</u>	<u> </u>
<u>Mariposa</u>	<u>36</u>	<u>477.84</u>	<u> </u>
<u>Edison Inn</u>	<u>37</u>	<u>241.94</u>	<u> </u>
<u>Edison School</u>	<u>73</u>	<u>145903.67</u>	<u> </u>
<u>5821 Cains Crt</u>	<u>38</u>	<u>949.73</u>	<u> </u>

Edison Lift Station

Date: 5-5-25

Tech: J-J

Counter # 1

Events 48935

Run Time 3334.09

Counter # 2

Events 48029

Run Time 6739.43

Siemens Totalizer 533170

Comments: All levels normal.

Draw Downs _____

North Pump ✓ Inches 2 1/4" Min 1

South Pump ✓ Inches 2 1/4" Min 1

Pump Clarifier

Date: 5-5-25

Tech: J-J

Pumped from small tank
to big tank

Unfinished Business

Edison Subarea Advisory Board Policies

- DRAFT

DRAFT - May 28, 2025

The Edison Subarea Advisory Board was formed pursuant to the requirements of Skagit County Code (SCC), Chapter 12.64, Clean Water District – Edison Subarea.

SCC 12.64.060 requires the Edison Subarea Advisory Board (ESAB) to adopt policies to govern the affairs of the ESAB.

Historically, the ESAB has discussed, adopted, and, when necessary, amended or rescinded policies governing its internal affairs.

This document consolidates ESAB governing policies into one document, adopts additional governing policies, and rescinds previously adopted policies that duplicate or conflict with SCC Chapter 12.64.

Where SCC 12.64 requires clarification or modification to support the safe and effective operation, maintenance, and administration, of the Edison Subarea wastewater treatment facility, the ESAB will provide recommendations, under separate cover, to the Skagit County Board of County Commissioners via Skagit County Planning and Development Services liaisons as provided in 12.64.050 (1) and (5).

The following policies, previously adopted March 27, 2024, are clarified and incorporated in this ESB policy memorandum. Note, the previous policies erroneously referred to the “Skagit Clean Water District.” The following policies are all corrected to use the name “Edison Subarea,” “Edison Subarea Advisory Board,” or “Edison Subarea Clean Water District” as appropriate.

Edison Subarea Advisory Board Policies 2024-1 through 2024-4

2024-01 Establishing the Public Participation Policy for the Edison Subarea Committee Public Meetings

To ensure fair and equitable public participation during Edison Subarea’s Advisory Board meetings, the following policies are hereby established:

1. All meetings shall be open to the public.
2. A public comment period shall be observed during the meetings.

To aid in the Edison Subarea Advisory Board’s desire to adequately deliberate all issues, public comments shall be taken both in person/writing at the meetings and oral public comments are encouraged to be limited to three (3) minutes. Formal written comments should be directed to:

Skagit Planning and Development Center
1800 Continental Place
Mount Vernon WA 98273

ATTN: Edison Subarea

2024-02 Establishing the Date, Time, and Location of the Edison Subarea Advisory Board Meetings

The regular monthly meetings of the Edison Subarea Advisory Board are hereby set as follows:

Date: The Fourth (4th) Wednesday of each month

Time: 5:00 PM

Location: Teacher/Staff Room, Edison Elementary School

2024-03 Establishing the Posting Locations for the Edison Subarea Advisory Board Public Meetings

Any alterations to the time or location of the Edison Subarea Advisory Board meetings and other public notices shall be posted in the following manner:

1. Skagit County Website -
<https://www.skagitcounty.net/Departments/PlanningAndPermit/edisonsubarea.htm>
2. Bow Post Office
3. County Administrative Office
4. Edison Community Bulletin Board – Corner of McTaggart Avenue and Main Street

2024-04 Establishing the Official Newspaper for Public Notices Required to be Formally Published by the Edison Subarea Advisory Board

The official newspaper for required public notices shall be the **Skagit Valley Herald**.

Edison Subarea Advisory Board Policies 2025-1 through 2025-5

2025-01 Establishing the Requirements for Regular and Special Edison Subarea Advisory Board Meetings

The Edison Subarea Advisory Board, as a public advisory board in Washington State, is subject to RCW 42.30 Public Meetings Act (OPMA). To comply with the requirements of the OPMA, ESAB meetings must meet the following requirements:

1. Proper notice of the meeting
 - a. Regular – XXXXX
 - b. Special – XXXXX
2. A quorum must be present
 - a. For a regular or a special meeting, a quorum shall be a simple majority of the current ESAB members.
 - b. A member of the ESAB is considered present if they are physically in the room where the meeting is being held or if they are attending by video conference.
3. Official agenda and meeting conduct
 - a. The meeting shall follow the agenda published prior to the meeting and adopted at the meeting
 - b. The meeting will be conducted according to rules adopted in policy ESAB 2025-02.
4. Open to the public
 - a. Public attendance is allowed
 - b. Public comment is allowed

5. Accurate minutes
 - a. Minutes will be taken
 - b. Minutes will be approved at the following regular meeting
 - c. Meeting Minutes will include date of the meeting, date the minutes are issued, attendance, motions, votes, and decisions
6. No actions shall be taken outside of official meetings
 - a. Deliberations and decisions must occur only during a properly convened meeting
 - b. Informal discussion, emails, texts, and other communications that involve a quorum must not discuss, deliberate, or otherwise seek to influence or arrive at a decision

2025-02 Establishing the Rules Governing the Conduct of the Edison Subarea Advisory Board Meetings

The Edison Subarea Advisory Board adopts Roberts Rules of Order – Simplified as published by Cornell University, Office of the Assemblies.

https://assembly.cornell.edu/sites/default/files/roberts_rules_simplified.pdf

2025-03 Establishing the Timing and Agenda Format of the Edison Subarea Advisory Board Meetings

1. The Edison Subarea Advisory Board will issue a draft agenda subject to the following rules:
 1. The draft agenda will be prepared and issued 1 week prior any regular Edison Subarea Advisory Board meeting
 2. The draft agenda will be prepared and issued 24 hours prior to any special meeting of the ESAB
 3. The draft agenda will be prepared by the ESAB chair or vice chair or other person as assigned by the ESAB chair
 4. Proposed agenda items shall be sent to the agenda preparer one week prior to the draft agenda publication date (typically, two weeks prior to the next meeting)
 5. The draft agendas will be available on the Skagit County Website for the Edison Subarea Clean Water District
<https://www.skagitcounty.net/Departments/PlanningAndPermit/edisonsubarea.htm>
2. Proposed agenda format
 - a. The draft agenda will be reviewed and adopted as presented or amended by motion at the meeting where the agenda will be followed.
 - b. The format of the agenda will be as follows or as amended by a motion of the ESAB:
 1. Call to Order
 2. Roll Call / Attendance
 3. Approval of the Agenda
 4. Approval of Minutes
 5. Public Comment
 6. Reports
 7. Unfinished Business
 8. New Business
 9. Announcements

10. Adjournment

2025-04 Establishing the Rules for Special Committees of the Edison Subarea Advisory Board

From time to time it may be necessary to form special committees as determined by a majority of the ESAB.

A **special (or ad hoc) committee** is a temporary group formed by the board to focus on a specific task or issue—such as drafting a newsletter, reviewing bylaws, or researching a policy proposal.

Committee Requirement	Description
Creation	Must be approved by a vote of the board and assigned a specific task or objective.
Membership	Appointed by the chair or board and may include non-board members.
Duration	Disbands automatically once the assigned task is complete or at a specified date.
Authority	Can make recommendations but cannot take final action on behalf of the full board.
Public Access	If a quorum of board members serves on the committee or if the committee is formally created by board action and acts on behalf of the board, it is likely subject to OPMA and must provide public notice and access.

2025-05 A Policy Regarding Wastewater Connection Schematics and Standards

ESAB Policy 2024-05 is revised as follows:

SCC 12.64.110 Sewer Connections and Repairs, requires that “sewer connection plans must satisfy the Edison Subarea Sewer Connection Standards, as specified by Board policy.”

The attached wastewater connection schematics and standards are hereby adopted to include the following:

1. Residential/Commercial Gravity Tank Installations
2. Residential/Commercial Pump Tank (STEP) Installations
3. Commercial Grease Trap Installations

Edison Subarea Advisory Board Policies 2024-6 through 2024-17

ESAB policies 2024-06 through 2024-17 were adopted with the intent to govern or clarify the governance of the operation, maintenance, and administration of the Edison Wastewater System. These policies duplicate or modify the requirements set forth in SCC 12.64.

To avoid conflict with the provisions of SCC 12.64 and to defer the proper authority to modify SCC, to the Skagit County Board of County Commissioners, the ESAB rescinds the following policies. The ESAB may make future recommendations to the to modify the SCC

12.64 to better support the safe, healthy, and continuous operation of the Edison Wastewater System.

ESAB Policy Number	ESAB Policy Name	Relevant SCC 12.64 Code Section
2024-6	Connection Fees and Charges	12.64.130
2024-7	Commercial Customer Assessments	12.64.130
2024-8	Subarea Tank Maintenance Responsibility	12.64.110 (1)
2024-9	ERU Flow, BOD & FOG Limits	12.64.130
2024-10	ADU - Limitation on Number & Fees	12.64100 (2)
2024-11	Rescinded	
2024-12	Pumping and Charges for Commercial Tanks	12.64.090 (6) (8)
2024-13	Limiting New Food Service Establishments	12.64.100 12.64.110 (2)
2024-14	Commercial Sites Water Leak Adjustments	NONE
2024-15	Travel Trailer & RV Connections	12.64.110 12.64.150 (3) (10) (11)
2024-16	Banning Emulsifying Agents	12.64.090 (4)
2024-17	Timing and Cost of Residential Tank Pumping	12.64.090 (6)